



## Ruardean Church of England Primary School

*Love of Learning – Love of Life – Love of One Another*

*Matthew ch22 v33-40*

Dear Parent/Carer,

Your family is very welcome, whether you already have children at the school, or if this is the beginning of your association with us. Here at Ruardean C of E Primary our vision statement sets out to instil a love of learning, a love of life and a love of one another within the context of a caring school community which embraces the promise of a lifetime of learning.

We value people here; the children, you as family and each member of staff. It is our aim for everybody to work harmoniously together to ensure that each child receives the best possible education, care, support and challenge.

This booklet is to provide information you may need about your child's first few weeks in school.

Good communication is essential to the success of the home/school partnership. We will strive to keep you fully informed of anything that concerns your child, and we ask that you do the same. We operate an open-door policy which means that as soon as you have requested to speak to a teacher or the headteacher, we will make every effort to see you as soon as possible. I would also urge you to talk to us sooner rather than later if you have any concerns or queries however small.

I look forward to a long and happy partnership between home and school for the length of time that your child is in our care.

Yours sincerely,

Mrs Ione Haroun  
**Headteacher**

## GENERAL INFORMATION

SCHOOL STARTS: 8.45 AM

Gates are unlocked from 8.30am – 9.00 am and from 3.00pm-3.30pm

Classroom doors will not be unlocked before 8:40am.

**Please ensure that your child has arrived by 8.45am, as the doors will then be closed.**

BREAKTIME: 10:30 TO 10:45

LUNCHTIME: 12:15 TO 1:15 PM

AFTERNOON SESSION: 1:15 PM

BREAK: 2:30 TO 2:45 PM

SCHOOL FINISH: 3:15 PM

TELEPHONE NO: 01594 542461

WEBSITE ADDRESS: <http://www.ruardeancofeprimaryschool.com>

**FREE MILK for U5s:** This is ordered through the 'Cool Milk' scheme; all reception children will be automatically registered and will receive free milk until their 5th birthday. Once your child turns five, this will stop but you will be offered the opportunity to pay a subsidised rate for your child to continue to receive milk:

<https://coolmilk.com/parents/>

**WATER BOTTLES:** Please provide your child with a **labelled** drink/water bottle on a **daily** basis to use in school. As a healthy school it **must be water** and **not** juice / squash.

**SCHOOL MEALS:** All children in Reception, Year 1 and Year 2 are entitled to Universal Free School Meals.

Please register for Benefits based free school meals via the GCC confidential online form as the school may be able to access extra funding.

<https://www.gloucestershire.gov.uk/education-and-learning/free-school-meals/apply-for-free-school-meals/>

If you do not have internet access, please let us know.

**E-PAYMENT WITH PARENTPAY:** To pay for trips, activities and paid school meals. We use a secure online e-payment service called ParentPay. Your unique ParentPay Account activation details will be available in September. We also communicate school news through ParentPay; therefore, it is important to activate your account and keep it up to date with your current contact details

Please Note: Those parents/carers choosing to pay cash as their preferred method should request a PayPoint letter from the office. Cash payments can then be made at a local store where you see a PayPoint logo.

**FRUIT:** All KS1 children receive a piece of fruit every day supplied free of charge by the school.

**PACKED LUNCHES:** We are a healthy school and so no sweets, chocolate bars, nuts, glass bottles or cans please.

**ORDERING SCHOOL UNIFORM:** All children are encouraged to wear school uniform. Uniform with the school logo is not required, and items can be purchased from any retailer:

The Friends of Ruardean School have set up an embroidered uniform online ordering service (in association My Clothing). You can order at any time of the year plus you will earn club card points, and the school will get 5% commission on all sales –Please access via the link:

<https://myclothing.com/collections/ruardean-church-of-england-primary-school-7520/>



**PE Kit** – Black shorts and / or joggers, a red or white T-Shirt, black daps for inside PE. **All clearly named please.** Spare socks if girls are in tights.

During times of the year, your child will need to wear a T-Shirt that matches the colour of their House.

#### **USEFUL LINKS**

School Website: <https://www.ruardeancofeprimaryschool.com/>

Reception Admissions 2025: <https://www.ruardeancofeprimaryschool.com/reception-admissions-2025/>

Useful Information: <https://www.ruardeancofeprimaryschool.com/useful-information/>

Also, do visit our current KS1 class page to give you an insight to the learning experiences your child may have when they start school:

<https://www.ruardeancofeprimaryschool.com/beeches-202425-years-rec-1-2/>

## THE FIRST DAY

Try to get everything ready the night before so that the morning can be relatively calm and relaxed to start the day!

If your child cries, please be brave and try to walk away. He/she will be comforted and cared for. If your child is severely distressed, please be assured that we will contact you. Usually after a few minutes your child will be busy, and all traces of tears will be gone.

Please meet your child promptly at the end of the session. Children get anxious if they are picked up late. Please wait in the top playground and collect your child from the KS1 entrance.

We have a school uniform which we like every child to wear. All we ask is that all clothing and shoes are **clearly labelled** with your child's name.

Your child will be tired at first. Make allowances and ensure early nights always.

On your first day please bring: -

- **Named** P. E. Kit in a **named** bag – red t-shirt, black shorts / joggers, black daps
- **Named** uniform
- School book bag
- Forest School Bag – **Named clothing**
- Wellington Boots – **Named**
- Water Bottle – **Named**
- Spare set of clothes/underwear including socks – **Named (in a carrier bag)**

## SICKNESS AND ABSENCES

---

- ◆ Please **never** send your child to school if he/she is feeling unwell.
- ◆ If your child has been suffering from diarrhoea and/or sickness, please keep them at home for 48 hours from the last episode of diarrhoea or vomiting.
- ◆ Let us know of any medical conditions your child has.
- ◆ If your child is asthmatic, we will need an inhaler and signed paperwork to be kept in school
- ◆ If your child requires medication during the school day, please come to the office to complete the required forms.
- ◆ Please contact the school office on **01594 542461** know before 9.30 am to let us know that your child is away from school.
- ◆ Full attendance at school is a legal requirement. Holiday's will not normally be authorised in term time unless in exceptional circumstance.

- ◆ **Please let the class teacher / staff member on the gate and your child know in advance if someone else is to collect him/her. This is so important so that we are keeping your child safe**



**PARENTAL INVOLVEMENT** - Parents and Grandparents are encouraged to help with a variety of activities in school. There will be opportunities in the future to help with reading, games, art/craft, school outings and cooking, etc. We have an active Friends Association organising fundraising and social events.

### **PLAYTIME AND FRIENDS**

Morning Playtime is at 10:30 am and the class takes a short break in the afternoon while the children are still young. Students can bring in a healthy snack such as an extra piece of fruit for break time. We do not allow biscuits, crisps, cheese strings and sweets.

There is always a teacher on duty to ensure no-one is lonely or worried, and to provide comfort for those who are feeling bewildered or have fallen over.

### **FOREST SCHOOL**

Please provide a labelled Forest School kit, including a base layer, waterproof outer clothing and wellies. Forest School Kit should always be in school, as we are out in all weather conditions having fun and learning.

### **WHO'S WHO**

Click the link to see who works in our school:

<https://www.ruardeancofepriaryschool.com/whos-who/>

### **CONTACTING US:**

The school office is open from 8.30am-4pm, term-time only. If you have any questions or concerns, please get in touch.

Tel: 01594 542461

General Enquiries: [admin@ruardean.gloucs.sch.uk](mailto:admin@ruardean.gloucs.sch.uk)

Class Email: [Beeches@ruardean.gloucs.sch.uk](mailto:Beeches@ruardean.gloucs.sch.uk)